

Crosslee Community Primary School



School Travel Plan 2014-2017

INTRODUCTION

School Address

Crosslee Community Primary School
Crosslee Road
Blackley
Manchester M9 6TG

Headteacher Andrea Wadsworth

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DFE reference . 352 2075

About Crosslee Community Primary School.

Crosslee Community Primary School is a primary school serving the area of Blackley. In 2013 as a response to the increasing demand for more school places in the local area and in consultation with Manchester LA and DEF, a decision was reached to increase the PAN to 60 pupils in the Foundation Stage, in the first instance.

By September 2014 the school will be supporting 397 children and approximately 63 teaching, non-teaching, administration, lunchtime, kitchen and premises staff.

There is parking available for approximately 22 staff vehicles (including one accessible parking bay) and 10 secure bike stands. There are showering facilities for staff in the Nursery Department. The new Foundation Stage building (due to open September 2015) will have a shower room. Included in the new plans for construction are an extra 2 accessible parking bays and 23 vehicles.

There will be some issues with parking due to a shortfall of places. However there is street parking that can be used.

School is open from 7.00 am to 6.30 pm Monday to Friday. Staff can access the site between these hours. The hours of opening and closing are to accommodate the cleaning staff and kitchen staff to arrive early and finish cleaning at the end of the day.

Staff normal working patterns are from 8.00 am until 4.00 pm. Staff can work either side of these hours should they wish as long as they are within the opening hours of 7.00 am to 6.30 p.m. i.e. in the case of Parents Evenings, School Fairs.

The staff car park is open from 7.00 am until 6.30 pm Monday to Friday with the following exceptions:

8.45 am until 9.15 am and 3.00 pm until 3.30 pm *

These times are to allow the large car park gates to be closed, and the pedestrian gates to open for access to parents and children.

*Deliveries are accepted between 8.00 am and 4.00 pm Monday to Friday, with the exception of the times stated above if delivery is a large consignment and has to go through the yard. Parcels are delivered daily to the school office.

Refuse collections are every Tuesday morning, usually any time between 9.30 am and 12.00 noon

The School has recently achieved the OFSTED grading of good in all keys areas.

Current in-school provision

- **Daily Breakfast Club 8.00 until 8.30 am.**
- **Weekly after-school clubs from 3.15 pm to 4.15 pm, with the exception of Dance club which runs until 4.30 p.m.**

Dance (1 night) until 4.30 p.m.
Cooking Club (1 night)
Art and Crafts (1 night)
Drama (1 nights)
Football (1 night)

- **Annual cycle proficiency training with Year 5 at Level 1**
- **Annual EYFS, KS1 & KS2 sports day**

Location of Crosslee CP School



The nearest motorway is the M60 (junction 20).

The nearest main bus route is on Victoria Avenue. Buses include, 88, 89 and 149

Survey results

In developing our Travel Plan, Crosslee Community Primary School has consulted with a wide body of interested parties.

- **Children** were involved in the “Hands Up” survey in the classrooms and the teachers counted the number of children who responded in each class (see results table below)
- Consultations have taken place with the Staff in the form of a questionnaire with regard to their travelling to and from school, and mode of transport.
- **The School Council** was approached for their views on road safety around school.

Children’s Hands up Survey Summary

Date of survey	14th MAY 2014
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To School this morning (177 children replied out of 180 asked)	Number	%
Put your hand up if you walked to school this morning?	97	55
Put your hand up if you came to school by bike or scooter this morning?	8	4
Put your hand up if you came to school by car this morning?	63	36
Put your hand up if you came to school by bus	9	5
Other questions (171 children replied out of 180 asked)	Number	%
If you could choose how would you most like to come to school in the morning?		
Walk	42	27
Bike or scooter (ticked more than once)	101	57
Car	26	15
Public Transport	2	1

This survey was carried out 14th May 2014 and reflects the results on this day alone.

The children were asked how they travelled to and from school, and how they would ideally like to travel, given the choice.

Some suggestions from children include:
 Tell children how healthy it is to walk and cycle.
 Cycle or walk with a friend.
 Prizes for walking / cycling to school for however many days.
 Bike raffle tickets for children that choose to walk or cycle.
 Teach child how to be safe when crossing roads.
 Footpaths – softer material so that if we fall it would be safer.
 More bike racks.
 Bike track leading up to school.
 Roads with no cars allowed.

School Council

The School council believe that the school is a safe place to walk, cycle or commute to due to there being no incidents with our children. They feel that the school does a lot to ensure the pupils are safe due to the high fences and Road Safety lessons. For example walk to school initiatives, be involved in the Bike Month Manchester campaign. This should help reduce the number of pupils coming to school by car.

A specific problem is the number of vehicles at drop off and pick up times and where they park.

Parent Survey

Out of 322 letters sent home, only 20 surveys were completed and returned. Below are the statistics.

1. Would you be prepared to “Car share” (to take someone else’s child to/from school or let your child travel to/from school with another parent/carer) to reduce the number of cars around school and on the school run?			
Yes 15%	No 60%	Maybe 25%	I already car share 0%
2. If your child cannot walk to school every day, would you consider letting them take part in the “Walk once a week” scheme?			
Yes 30%	No 15%	Maybe 30%	We already walk 25%
3. Would you consider letting your child take part in a “Cycle Once a Week” scheme?			
Yes 35%	No 15%	Maybe 15%	When they are older 35%
4. Would you consider letting your child use a “Walking Bus”? A walking bus is a scheme where road safety trained and Disclosure and Barring checked volunteers take turns walking with pupils to school.			
Yes 35%	No 45%	Maybe 20%	
5. Would you consider volunteering to help run a “Walking Bus”?			

Yes	20%	No	65%	Maybe	15%
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Staff Survey (32 OUT OF 40 STAFF REPLIED)

1. How do you usually travel to school in the morning?

Walk 30% Bike 0% Bus 0% Car 70%

2. How far do you usually travel?

Up to 1 mile 26% 1 – 2 miles 19% 2 – 4 miles 11%
4 – 10 miles 22% 10 miles + 22%

3. If you could choose, how would you most like to come to school in the morning?

Walk 30% Bike 1% Bus 0% Car 67%

4. Would you be prepared to “Car share”?

Yes 49% No 11% Maybe 33% Already car share 7%

5. Which of the following would encourage you to share a car with someone you work with?

Helping find a care share partner	44%
A free taxi home in emergency	15%
Reserved parking space	26%
Nothing	15%
Other	0%

Staff were also asked what might make their journey to school easier/environmentally friendlier.

Suggestions included;

Discounts schemes to help buying low emission cars.

If I was to car share, people should make allowances for times arriving and leaving school. (to fit in with each other's timetable).

Extra car park or parking space.

To walk to school to stop the traffic around the school at crucial times morning and afternoon.

Improved bus routes.

We do encourage all staff to use public transport wherever possible and practical. We advise them of this in staff meetings. We have a copy of the “Get on Board” MCC Travel Benefits for MCC Employees exhibited on the staff board.

We also encourage staff who live close to each other to car share.

Travel Plan

Actions

The school recognises the benefits an effective Travel Plan can bring, including benefits from health and fitness for pupils, staff and visitors, which in turn will lead to reduced commuting costs (walking and cycling to and from school) and benefits to the environment associated with reduced vehicular emissions.

Key to a successful Travel Plan is to identify the most suitable modes of transport that are both realistic and practical for pupils, staff, parents and visitors to adopt. Different people will respond to different measures and there is no single solution to any one person.

1. Crosslee Community Primary School have appointed a School Travel Committee (STC) and they will be supported by the Senior Leadership Team (SLT) and the Governing Body as appropriate, providing them with time and resources to fulfil their role.
2. A copy of our School Travel plan will be available on our school website. Websites are an ideal way to obtain current and up to date information and useful websites will be linked to travel information on our school website page. Some of the websites will include:
 - A walking route planner (www.walkit.com)
 - Details of local cycle routes (www.tfgm.com) and a cycle route planner (www.cyclestreets.net)
 - Public transport links (www.tfgm.com/journey_planning) (www.metrolink.com)
 - Details of events (e.g. Cycle Training for Year 5, Walk to school week).
3. A Travel Plan leaflet will be prepared and will promote the use of the travel pages on the website, promoting the use of a range of travel options available to the school community. The Travel Plan will be distributed to all parents, pupils and staff at the beginning of the academic year. Copies will also be available from the school office on request.
4. Crosslee Community Primary School has been awarded "Healthy Schools Award" walking to and from school will be actively encouraged. It is the most sustainable mode of transport having zero carbon and contributes towards fitness levels, health and wellbeing. We will actively encourage parents and pupils to visit the website link from our school page to www.togoandnogo.co.uk where information can be found on Road Safety.
5. Cycling is an excellent mode of transport for pupils, parents and staff and will be actively encouraged. Not only does it benefit health and wellbeing, it also has a low impact on environment and traffic. We have a purpose built storage facility for bicycles, providing padlocks and chains for pupils and visitors who cycle to school.
6. We will encourage and promote car sharing amongst staff, parents and visitors who travel to school and from school. Staff will be made aware of the Greater Manchester's area wide online scheme, www.carsharegm.com which they can access free of charge. Parent and pupil car share arrangements are to be encouraged focusing informally on the awareness of the benefits of sharing,

focussing particularly on the issue of demand for car parking at drop off/pick up times.

7. A key issue is effective management of staff parking and parent drop off/pick up. We currently have 21 staff parking places, one of which is a designated disabled bay. It is recognised that the car parking at present is insufficient for existing demands and the volume of parent drop offs/pick ups causes issues around the area. Early Years Foundation Stage children and parents will need access to the new building through a sectioned off and fenced walkway adjacent to the staff car park. It will be necessary therefore, to promote a "Considerate Drivers Code of Conduct" which will be prepared by the STC and provided to all parents and staff, making them aware of the locations where they are legally allowed to park and setting out guidelines for parking in a safe and considerate manner.

Targets

1. To continue through the STC, SLT and Governing Body to ensure that the Travel Plan is completed annually, through consultation with parents, pupils, staff and visitors.
2. To update the schools' website with news on travel information on a six monthly basis.
3. Provide a Travel Plan leaflet within the next 3 months which will be available on the website and a hard copy available from the school office. This leaflet will be a useful guide to the different modes of transport available to the community, including public transport information.
4. As a Healthy School Award winner, we will encourage parents and children to walk to school. Parents will be informed of up and coming events via weekly newsletters and on our school website promoting walking and the benefits of doing so e.g. Walk to School Week, A Walk Around the Local Area, which promotes good road safety practice for children.
5. Cycling is encouraged as a mode of transport to and from school. We have a good storage facility for bicycles at the front entrance to the school, providing padlocks and chains for pupils and visitors who cycle to school. Children use this facility very well, and we will encourage more staff and visitors by promoting this facility on our website and Travel Plan leaflet. We initially had spaces for 7 bicycles. We have spaces now for 12.
6. The school will advocate the good practice of car sharing. We will encourage staff to visit the Greater Manchester's area wide online scheme, www.carsharegm.com which is a free of charge site. This will raise awareness of the benefits of car sharing. Parents will be informed of this good practice via weekly newsletter and our schools' website. Our target is to reduce the number of cars visiting school by one per year for the next 2 years.
7. The issue of staff parking will be somewhat alleviated with the provision of 22 car parking spaces and three disabled parking bays. We will engage with the local community to gain permission for staff to use driveways during the working day as a way of reducing parking on the road in front of school. A member of staff has initiated this project and has secured a space. The owner is happy to offer this facility as it makes the house look occupied whilst the owner is at work. We aim to make a reduction in car parking in front of the school by one car per year in the next 2 years.

Parents and visitors to the school will be issued with a Considerate Drivers Code of Conduct within the next 3 months. A copy will be placed on the schools' website and a hard copy will be available in the school office.

We regularly communicate with the local police, PCSOs and Parking Management at MCC regarding the parking of cars around the school vicinity during peak drop off/pick up times. They are currently monitoring the situation on a weekly basis when they have the manpower to do so. We will continually strive to encourage parents and visitors to park away from the main school entrances, asking them to park further away and walk with their child to school.

Monitoring & Reviewing Our Plan

Our next hands up surveys will be: May 2015

Parents will be given the opportunity to provide feedback on travel issues supplementing staff and pupil surveys. This will be actioned on a yearly basis.

We will place an online form on our website for completion and also have hard copies available in the school office.

Our Annual Progress review will be completed in: September 2014.

This will involve feedback results from surveys with staff, parents and pupils with the Headteacher, SLT and Business Manager. Appropriate changes will be made, ensuring that the Travel Plan is a "living" document, evolving and moving forward with time.

Minutes will be given to the Full Governing Body meeting in the Spring term annually and an annual report will be issued on the school's website.

The person(s) responsible for ensuring the annual review will be completed will be the STC, the Headteacher and Governing Body.

Our full review of the School Travel Plan will be completed in: 2016. The Full Governing Body will discuss the minutes of the Annual Progress review. Any recommendations will be taken on board and updated in the Travel Plan. Budgets will be allocated on a yearly basis according to needs. An initial budget will be £500 for the 2014/15 period.

The person(s) responsible for ensuring the full review will be completed is the STC, Headteacher, School Business Manager, Clerk to Governors and Chair of Governors

Sign off and formal approval annual review

School signatures

The following signatures confirm the school management have read the contents of this document. By signing this document the school is committing itself to make every effort to resolve problems identified within the enclosed document and implement the actions identified. The school further acknowledges that they have committed to achieving all targets highlighted in their action plan and to the annual review and monitoring of the plan.

Headteacher : Andrea Wadsworth

Deputy Headteacher: Catherine Parker

Chair of Governors : Louise Coops

School Business Manager: Carole Bradburn

**STC Members : Gail Dickson
Amanda Dixon**

Carole Bradburn

